

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, August 9, 2011

A regularly scheduled meeting of the Board of Trustees took place Tuesday, August 9, 2011 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:00 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Treasurer and Trustee Vic Collinino; Trustees Murray Segal and Dree Sherry; Alternate Trustees Connie Adams, Lee Beauregard and Vicki Marbacher; Trustee Emeritus Craig Wark and Library Director Lesley Kimball.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the July 2011 meeting were reviewed. Vic Collinino motioned to accept the minutes. Motion was seconded by Lee Beauregard. All members were in favor and the July 2011 minutes were approved.

Accept Donations Received: Eileen Bischoff motioned to accept all monetary and in-kind donations received since the July 2011 meeting, including \$250 from the new Provident Bank branch for the children's Summer Reading Program. Motion was seconded by Connie Adams. All members were in favor and the donations were accepted.

Trustee Job Description: The Trustee Job Description was reviewed and accepted.

Accessibility Policy Approval: The draft of the Library and Material Accessibility Policy was reviewed. A revision will be made to include the "readily achievable" language under the Library Services section as well as the Library Facilities section. Approval of the policy is moved to the September 2011 meeting.

III. Old Business

2011 Staff Appreciation Luncheon: Sign-ups for food items were discussed. Bruce Cotter will arrange for table rentals. The luncheon will be September 17th with a rain date of September 24th.

Internet Policy: A revision will be made to reference child pornography as not allowed under section B-(4) bullet point 6. Approval of the policy is moved to the September 2011 meeting.

IV. New Business

There was no New Business.

V. Reports and FYI's

- The Treasurer's Report was reviewed and accepted.
- The fundraising meeting will be moved from August 10th to August 17th. The fall book sale will be held October 14-15.
- The Director's Report was reviewed and accepted.

VI. Executive Session

There was no Executive Session.

VII. Next Meeting and Adjournment

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, September 13, 2011 at 7:00 p.m. The August meeting adjourned at 7:38 p.m.

Respectfully submitted,

Eileen M. Bischoff
Secretary and Trustee