

## Wiggin Memorial Library - Stratham, NH

### Minutes of the Board of Trustees Meeting Tuesday, September 14, 2010

A regularly scheduled meeting of the Board of Trustees took place Tuesday, September 14, 2010 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 6:59 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Treasurer and Trustee Vic Collinino; Fundraising Chairperson and Trustee Murray Segal; Trustee Dree Sherry; Alternate Trustee Vicki Marbacher; Trustee Emeritus Craig Wark; Friends of the Library Member Richard MacCallum; and Library Director Lesley Kimball.

#### I. Guests and Welcomes

No guests were present.

#### II. Action Items

**Minutes:** The minutes of the August 2010 meeting were reviewed. Vicki Marbacher motioned to accept the minutes. Motion was seconded by Vic Collinino. All members were in favor and the August 2010 minutes were approved.

**Collection Development Policy:** The following changes will be made to the policy.

G-1) delete first two sentences

change the now first sentence to read "All materials except for documents and library staff reference tools will be shelved in their proper order on open shelves or on displays, freely and easily accessible to all library users."

#### III. New Business

**Circulation System Grant Award:** A grant in the amount of \$10,000 was received from the Tony and Renee Marlon Community Foundation in conjunction with the Friends of the Library. This award will be used for software for a new circulation system.

**Staff Training Days:** Lesley Kimball proposed that the library close on President's Day and Columbus Day and these days be used for staff training and/or development. Vic Collinino motioned that the Staff Training Day Policy recommended by Lesley Kimball be adopted. Motion was seconded by Craig Wark. All members were in favor and the motion was approved

**I Love my Librarian Award:** This award was discussed. Submission is due by September 20.

**Book Sale:** The next book sale will be October 15 and 16.

**Librarian of the Year:** The Board would like to congratulate Lesley Kimball on being named the NHLTA 2010 Librarian of the Year. Kudos to Lesley for all the hard work and dedication she has put towards the library.

**E-Books:** A discussion was held regarding e-books and their implication for the future of libraries.

#### **IV. Old Business**

**Staff Appreciation Party:** The party will be held Saturday, September 18 at the home of Bruce Cotter.

**Library Open House:** The open house to showcase the renovated library will be held Saturday, September 25 from 1:00 - 4:00 p.m. Presentations will be at 3:00 p.m. A Barnes and Noble Nook E-Reader will be raffled off.

**Capital Campaign Update:** The campaign letters have been mailed to all library patrons and donations have started to come in.

**Fundraising:** The sale of commemorative bricks for the walkway was discussed. Craig Wark brought in a brick sample and details of costs. This idea will be turned over to the Fundraising Committee.

#### **V. Reports**

The Treasurer's Report was reviewed and accepted as discussed.

The Director's Report was reviewed and accepted as discussed.

Fundraising efforts were discussed.

#### **VI. Executive Session**

There was no Executive Session.

#### **VII. Book Sharing**

No books were brought in for sharing.

#### **VIII. Next Meeting**

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, October 12, 2010 at 7:00 p.m. The September meeting adjourned at 8:21 p.m.

Respectfully submitted,

Eileen Bischoff  
Secretary and Trustee.