

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, August 10, 2010

A regularly scheduled meeting of the Board of Trustees took place Tuesday, August 10, 2010 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:01 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Treasurer and Trustee Vic Collinino; Trustee Dree Sherry; Trustee Emeritus Craig Wark; Alternate Trustees Lee Beauregard, Julie DeFelice and Vicki Marbacher; Friends of the Library Member Richard MacCallum; and Library Director Lesley Kimball. Not present was Fundraising Chairperson and Trustee Murray Segal.

The Board went into Executive Session at 7:01 p.m. A personnel matter was discussed. The Board came out of Executive Session at 7:09 p.m.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the July 2010 meeting were reviewed. Dree Sherry motioned to accept the minutes. Motion was seconded by Vic Collinino. All members were in favor and the July 2010 minutes were approved.

Library Appreciation: The Trustees would like to thank all those involved in the building and installation of the shelving for their hard work on this project.

III. New Business

Collection Development Policy: The following policy items were discussed:

C-1) reword to read "That authority is delegated to the Library Director and direct staff....."

C-2g) rewrite the reliable review media clause to include New Hampshire based sources.

E -) rewrite to add withdrawals may be sold, donated or disposed of by other means.

H-) Lesley Kimball will e-mail links for Related Documents to the Trustees.

Staff Appreciation Party: The party will be held Saturday, September 18 at the home of Bruce Cotter. An e-mail will go out to the Trustees and Friends with signups for food, supplies and games. Rain date will be Saturday, September 25.

Library Open House: An open house to showcase the renovated library will be held Saturday, September 25 from 1:00 - 4:00 p.m. Plans were discussed regarding food and entertainment. There will also be a raffle of an E-Book reader made possible through a donation by Angela Thibeau.

IV. Old Business

Construction Update: The major construction is finished, some minor items still need completion. All the books are back from storage and most of them have been re-shelved. Patrons are starting to return the books checked out on extended loan. Bruce Cotter will draft a thank you letter to Dan Crow.

Capital Campaign Update: The campaign letter has been finalized and will be mailed to all library patrons by August 15, with follow up phone calls to be made later by Bruce Cotter and Phyllis Joyce. The Friends of the Library are now a legal non profit 501(c)(3) organization.

V. Reports and FYI's

The Treasurer's Report was reviewed and accepted as discussed.

The Director's Report was reviewed and accepted as discussed.

There was no Fundraising Report available. Lesley Kimball advised the group that the second gold night fundraiser netted an additional \$386 for the library.

VI. Executive Session

There was no additional Executive Session.

VII. Book Sharing

No books were brought in for sharing.

VIII. Next Meeting

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, September 14, 2010 at 7:00 p.m. The August 2010 meeting adjourned at 8:05 p.m.

Respectfully submitted,

Eileen Bischoff
Secretary and Trustee.