

Wiggin Memorial Library – Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, July 13, 2010

A regularly scheduled meeting of the Board of Trustees took place Tuesday, July 13, 2010 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:02 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Treasurer and Trustee Vic Collinino; Fundraising Chairperson and Trustee Murray Segal; Trustee Dree Sherry; Trustee Emeritus Craig Wark; Alternate Trustees Lee Beauregard, Julie DeFelice and Vicki Marbacher; Friends of the Library Member Richard MacCallum; and Library Director Lesley Kimball.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the June, 2010 meeting were reviewed. Vicki Marbacher motioned to accept the minutes. Motion was seconded by Dree Sherry. All members were in favor and the June 2010 minutes were approved.

Circulation Policy: Policy changes discussed at the June 2010 meeting were reviewed. Eileen Bischoff motioned to accept the revised Circulation Policy. Motion was seconded by Vic Collinino. All members were in favor and the policy was approved and signed by the Trustees.

Library Appreciation: The juvenile room shelving has been completed and secured to the walls. The Trustees thank Adam Shlager, Ralph Danko and Lee Beauregard for their hard work on this project.

III. New Business

Equipment Loan Policy: The revised Equipment Loan Policy was reviewed. Murray Segal motioned to accept the policy as revised. Motion was seconded by Dree Sherry. All members were in favor and the policy was approved and signed by the Trustees.

IV. Old Business

Construction Update: Construction will be completed by July 23, 2010. Lesley Kimball will organize the moving and installation of shelves and the return of books from storage. An open house will be planned for September.

Centennial Committee: Don Hatch has agreed to chair the committee. Other members include Lesley Kimball and Bruce Cotter. Dree Sherry volunteered to serve as the Trustee Representative to the committee. Susan Canada and Alice Mansfield will serve as Friends of the Library Representatives. Other potential committee members include Jim Scamman as liaison to the Tercentennial Committee, Lucy Cushman, Marcia MacCallum and Pam Dziama.

Capital Campaign: Bruce Cotter will e-mail a first draft of the campaign letter to the Trustees for review and comments. The finalized letter will be mailed to every library patron. Phone follow up will be done a few weeks later by Bruce Cotter and Phyllis Joyce. The Capital Campaign kickoff may be tied in with the grand opening of the renovated library in September.

V. Reports

The Treasurer's Report was reviewed and accepted as discussed.

The Director's Report was reviewed and accepted as discussed, with special mention to thank Lucia von Letkermann for her efforts in returning from the ALA Conference in Washington D.C. with \$615 worth of free books for the library.

The Fundraising report was reviewed and accepted as discussed. Scheduled fundraisers include Gold Night on July 29th and the Dickens reading on December 10th.

VI. Executive Session

There was no Executive Session.

VII. Book Sharing

The Board would again like to thank Bruce Cotter for bringing items from his collection to share with us at the meeting.

VIII. Next Meeting

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, August 10, 2010 at 7:00 p.m. The July 2010 meeting adjourned at 8:05 p.m.

Respectfully submitted,

Eileen Bischoff
Secretary and Trustee